

What to have ready before your appraisal

Use this checklist before submitting an Indiana residential appraisal request. You do not need every item to ask a question, but these details reduce back-and-forth.

Property basics

- Street address, city, ZIP code, property type, and number of units if applicable.
- Reason for the appraisal and whether the request is exploratory or ready to move forward.
- Requested timeline, known deadline, and best contact information for follow-up.

Access and occupancy

- Best access contact, appointment windows, gate or lockbox notes, and entry constraints.
- Whether the property is owner-occupied, vacant, tenant-occupied, or has multiple units.
- Areas that may be difficult to access, including garages, basements, attics, or occupied units.

Property details

- Recent upgrades, renovations, repairs, additions, or finished-area changes.
- Special features, condition issues, accessory structures, unusual site features, or acreage.
- For 2-4 unit properties, gather rent, lease, utility, and occupancy notes if relevant.

Use-case notes

- For lender-related requests, confirm whether the lender must order the appraisal directly.
- For legal, estate, divorce, or tax appeal matters, gather effective dates and deadlines.
- For PMI removal, ask the lender what appraisal process they will accept before ordering privately.

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